

Friends Group Board Meeting

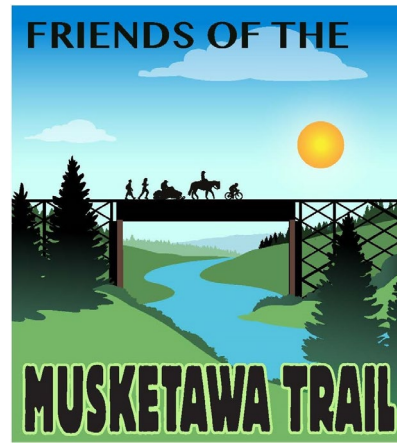
Thursday, June 3, 2021

7:00 p.m. Ravenna Village Office

12090 Crockery Creek Road



Millennium Trail 2000



National Recreation Trail 2008



MEETING AGENDA

1. Meeting called to order - Tim Nink, president
2. Review / approve minutes from October 3, 2019 Meeting
3. Secretary report
4. Treasurer report - Diana Holovka
5. Correspondence
 - a. Email from Melissa Thatcher/Ravenna Museum updating Ravenna Depot project
 - b. Other email correspondence has been minimal with examples being questions regarding trail access or conditions.
 - c. Mail correspondence (Diana)
6. Trail Managers Report: Muskegon County/Greg Sherburn; Ottawa County/Kate Alvarez
7. Website – No recent updates other than meeting dates/times
8. Next Trail newsletter being worked on. Diana has started. Update?
9. Current expenditures – Request(s) for reimbursement?
10. Board membership discussion – Removal of outstanding members, thoughts/ideas to add to membership
10. Project list (2020/completed – 2021/pending or future):
 - a. Complete (2020):
 - i) Memorial bench replaced (Stan Shavaliar). Tim, James, and George poured a new concrete pad on one occasion. Tim and James went out after the pad was hardened and installed the new memorial bench and removed the old one. Location is off the trail's south edge just west of the Barnes Road crossing.
 - ii) Signage project (“Welcome to” and “No Wheeled Motorized Vehicle” signs). This project appears to be complete. Comments from George/Oscar?
 - b. Current/existing (2021 and beyond):
 - i) Design and have printed new t-shirts and polos for board members and available for

memberships/public. Approach other vendors (Imperial and local shops). Incorporate new logo and text. Anyone willing to tackle this project?

ii) Observation deck at Swanson Road, West of Ravenna. Stain remaining outside boards.

Evaluate the status and address this season? Volunteer(s)?

iv) Design new/update brochure for the Musketawa Trail. Options for design would be to approach a graphic artist (possibly Amy Gustin).

v) Ravenna trail head upgrade project (concrete pad with bike repair station and handicap access picnic table): Approve and order major project items (need steel bollards and picnic table before we have the concrete poured). Table base pole and new steel bollards have a fitting pour.

Michigan DNR (Jill Sell) has approved the project. No building permit required from Ravenna.

Jobsite to be marked with caution tape and project description and DNR permit posted. Will need to prepare site prior to concrete pour. Review preliminary budget and look at approval.

Volunteers?

c. Future/longer term

i) "Open house" days at the caboose at the Ravenna trail head at a previous meeting. Gary to explore. Talk with Ravenna Historical Society (Melissa Thatcher). Any update?

ii) Work on "etiquette/rules" signs for the trail head kiosks. Tim to update first draft to simplify and condense. Get approval from DNR and Ottawa County Parks before finalization.

12. Friends Annual Dinner (2021) – Should we hold one this year? Thoughts?

13. Remaining Friends board meeting dates for 2021: 8/5 & 10/7 (all Thursdays at 7PM in Ravenna)

14. Miscellaneous/Other News

15. Adjourn

Respectfully submitted,
Timothy Nink, President

**25 years of trail work and still going!
A non-profit organization of committed volunteers**